



Dear Market Days Festival Vendor,

Intown Concord is thrilled to invite you to participate in our 50th Annual Market Days Festival, one of New England's largest and most exciting events! With over 150 vendors and reaching a diverse audience of over 50,000 attendees, this three-day extravaganza promises non-stop music, entertainment, food, and shopping in downtown Concord.

Here are some key details and changes for this year's event, taking place on June 20, 21, 22, 2024:

Event Dates and Timing:

- ♦ June 20, 21, 22, 2024
- ♦ 10 am – 10 pm each day (rain or shine)

Pricing Changes:

- ♦ A 5% increase due to rising costs.
- ♦ Limits on booth sizes.
- ♦ Different pricing structures for food and non-food vendors to cover street cleaning and trash services related to food.

Composting Service:

- ♦ New composting service for all food vendors.
- ♦ Each vendor will receive a 64-gallon composting tote and a 5-gallon bucket.
- ♦ Compost totes should be left out in front of your booth each night for pick-up by Renewal Composting.

Cardboard Recycling:

- ♦ All vendors are required to recycle cardboard.
- ♦ Dedicated recycling dumpsters on School Street.
- ♦ Please avoid disposing of cardboard in attendee trash cans.

Booth Size Limit:

- ♦ A booth size limit of 30 feet will be enforced to accommodate more businesses and organizations.

Nightly Headlining Performances:

- ♦ Headlining performances from 8 pm-10 pm each night.
- ♦ Vendors have the choice to close at 8 pm or stay open during these performances.

Licensing and Insurance:

- ♦ Out-of-state retailers will NOT need to purchase a \$50 State peddler's license.
- ♦ City licensing fees are now being applied per day rather than event (Example: \$53 per day, \$65 per day).
- ♦ Contact Brian Santiago, Health & Safety Officer, City of Concord (603) 225-8580 if not licensed in the City of Concord.
- ♦ Insurance is required for all vendors. Group Vendor Liability Insurance is available through E&S Insurance; contact Fairley Kenneally (603) 293-2791, fairley@esinsurance.net.

We are committed to making Market Days 2024 successful and sustainable. We appreciate your cooperation in implementing environmentally friendly practices and ensuring the smooth execution of this extraordinary event.

Thank you for being part of Market Days, and we look forward to celebrating our 50th anniversary with you!

Best regards,

Jessica P. Martin

Intown Concord
(603) 226-2150 Ext 1.
director@intownconcord.org























RENEWAL
Garden & Compost



**NOW REQUIRED OF ALL MARKET DAYS
FOOD VENDORS!**

Follow these guidelines for clean composting and healthy soil.

 YES Put these items in your bin.	 NO Keep these items out.
<div data-bbox="110 1066 764 1142">  Fruit and vegetable scraps  </div> <div data-bbox="159 1163 727 1220">Coffee grounds, coffee filters</div> <div data-bbox="164 1255 699 1318">  Loose tea bags  </div> <div data-bbox="131 1367 748 1436">  Meat, fish, dairy scraps  </div> <div data-bbox="175 1465 711 1520">Eggs, eggshells, egg cartons</div> <div data-bbox="136 1541 748 1619">  Nuts, shells, nut butters  </div> <div data-bbox="224 1667 662 1730">  Flowers  </div> <div data-bbox="152 1751 721 1829">  Hair or fur  </div> <div data-bbox="217 1850 667 1898">Pasta and bread scraps</div> <div data-bbox="120 1934 760 2003"> <input checked="" type="checkbox"/> Certified Compostable Products </div>	<div data-bbox="964 1108 1377 1163">Non-food products</div> <div data-bbox="1036 1205 1312 1310">   </div> <div data-bbox="954 1409 1386 1463">Animal or pet waste</div> <div data-bbox="1036 1493 1312 1598">   </div> <div data-bbox="927 1709 1409 1764">Ashes from fire or grill</div> <div data-bbox="1036 1793 1312 1898">   </div>



INT@WN CONCORD

VENDOR APPLICATION

June 20, 21, 22, 2024

DEADLINE FOR REGISTRATION May 31, 2024

Note: Intown Concord Annual Supporters receive 10% off of their MDF registration fee. Please email our office at info@intownconcord.org for the Supporter promo code or to become an Annual Supporter.

BUSINESS NAME: _____ CONTACT NAME: _____
 BILLING ADDRESS: _____
 PHONE: _____ CELL: _____
 EMAIL: _____

Vendor Category	Size (frontage x depth)	Early Bird Registration thru 04/30/2024	Registration 05/01/2024-05/31/2024
Greater Concord Non-Food Vendors <i>10% off for Intown Concord Supporters</i>	10'x15'	\$415	\$515
	20'x15'	\$565	\$665
	30'x15'	\$740	\$840
Outside Non-Food Vendors	10'x15'	\$615	\$715
	20'x15'	\$815	\$915
	30' x 15'	\$1,065	\$1,165
Greater Concord Food Vendors  <i>10% off for Intown Concord Supporters</i>	10'x15'	\$465	\$565
	20'x15'	\$615	\$715
	30'x15'	\$790	\$890
Outside Food Vendors 	10'x15'	\$665	\$765
	20'x15'	\$865	\$965
	30' x 15'	\$1,115	\$1,215
New Downtown Business Rate	10' x15	\$300	\$400

☐ FOOD ☐ RETAIL ☐ NON-PROFIT

PAYMENT

Vendor Fee: \$ _____

TOTAL DUE: \$ _____

PAYMENT: ☐ Cash ☐ Check ☐ Credit Card

Card # _____

Exp Date _____

CVV# _____

Name on Card _____

Billing Address _____

City _____

State _____

Zip _____

I acknowledge by my signature that I have read and understand the 2024 Market Days Festival Vendor Application and the festival guidelines including the Concord Fire Dept safety guidelines and agree to be bound by all terms and conditions.

Signature _____

Special Requests:

Please note that a booth size limit of 30 feet will be enforced for Market Days 2024.

"Greater Concord" vendors are those businesses with a principal business address in Allenstown, Boscawen, Bow, Bradford, Canterbury, Chichester, Concord, Epsom, Henniker, Hopkinton, Loudon, Pembroke, Pittsfield, Salisbury, Warner, & Webster.

"Outside vendors" are those that do not have a principal business address in the towns listed above.

"New Downtown Business Rate"- This is new in 2024! Must be a new business that opened since the last Market Days, located on Main Street or a side street (Example: Warren, School, Pleasant St Ext) funneling to Main Street impacted by Market Days' street closure. This is only for a 10 foot booth spot. Ask if unsure if you qualify!



INT@WN CONCORD

VENDOR BOOTH DETAILS

BUSINESS NAME: _____

☐ **FOOD TENT** ☐ **FOOD TRUCK** ☐ **RETAIL** ☐ **NON-PROFIT**

Generator:

- ☐ YES, I will have a Generator
☐ NO, I will NOT have a Generator

Generator Volume Output: _____

*Volume output must be less than 65 decibels.

Food Vendors only:

- ☐ Please **initial** here _____ only if you **need** to park and have access to a secondary vehicle that is used to store your food **and** it is operated by a generator. Parking/location for these vehicles is severely limited; food supply vehicles that are not approved in advance will be turned away

REQUIRED DOCUMENTS TO BE SUBMITTED TO INTOWN CONCORD BY ALL VENDORS:

- ☐ Executed Market Days Festival 2024 **application & payment.**
- ☐ Certificate of Liability Insurance naming **Intown Concord, 49 S. Main Street, Concord, and City of Concord, 41 Green Street, Concord, as ADDITIONALLY INSURED.**
- ☐ **Description of Booth/ Products to be displayed or sold (Be specific and attach if needed)**

*Due to the excitement and demand for **vendor space**, we ask that you tell us exactly what your **business's setup will contain/sell and what it will look like.** This will enable us to ensure a dynamic mix of vendors and avoid excessive duplication of food items. Food Vendors– attach menu if available*

- ☐ **Photo of booth set up - MANDATORY FOR NEW VENDORS!**

- ☐ **Size of tent, trailer or truck :** _____

CITY OF CONCORD Health & Safety Department:

- [ALL PERMITTING IS ONLINE AS OF 2023](#)—Scan the QR code—————>
- Use Intown Concord's address 49 S Main (no periods or St)
- **Retail vendors** that do not currently have a Peddler's license within the City of Concord must complete a City of Concord Peddler license.
- **Food vendors** that do not currently have a licensed restaurant location within the City of Concord must complete a Temporary Food License/Peddler's Combo application.
- **Nonprofit vendors** that plan to hold raffles or solicit donations must have a Charitable Solicitation/Raffle permit issued by the City of Concord.



- ☐ Temporary Peddler's Application (RETAIL ONLY)
- ☐ Temporary Food License/Peddler's Combo (FOOD ONLY)
- ☐ City of Concord Fire Department Festival Guidelines
- ☐ Charitable Solicitation/Raffle

Permit Fee: \$53.00 (per day)
Permit Fee: \$65.00 (per day)
Permit Fee: N/A (Review guidelines!)
Permit Fee: \$20



INT@WN CONCORD

VENDOR GUIDELINES

General: Within this application the acronym “MDF” refers to the Market Days Festival to be held in downtown Concord, New Hampshire. The MDF is owned, produced, and managed by Intown Concord (“ITC”). The term “Vendor” refers to the organization or person applying for Booth Space rental.

Application for Booth Space: The submission of this Vendor Application and its acceptance constitutes a binding contract (the “Application”). Completing the application does not guarantee a vendor space. ITC reserves the right to reject any application for booth space for any reason. If any Vendor changes management or is purchased by another person, company, or organization, this Application becomes binding on such person, company or organization.

Vendor Operations and Conduct: (A) All activities by the Vendor must be carried on in Vendor’s contracted booth space; (B) The use of objectionable amplifying or lighting equipment or generator is prohibited; (C) Food and beverage can only be dispensed by approved Food and Beverage Vendors who have received a Food Vendor License for MDF. If the Vendor engages in any conduct in violation of the rules and or applicable laws, ITC reserves the right to cancel the Vendor’s space without further notice and without obligation to refund monies previously paid and require Vendor to dismantle booth and leave the premises. ITC further reserves the right to reject Vendor’s application for booth space in future events. Further, ITC in its absolute discretion shall have the right at any time to enter and inspect the area occupied by Vendor. **Vendors and their representatives shall at all times conduct themselves in a professional manner and shall not disparage or defame fellow exhibiting companies or organizations, Vendors, Sponsors, or ITC or engage in other activities to the MDF. Vulgar language , profanity or inappropriate signage / displays will not be tolerated. Festival officials reserve the right, at their sole discretion, to remove any person(s) and/or item(s) deemed offensive.**

Booth Space Specifications: Only the space is provided. The Vendor must provide any tents or other equipment used in the space. All materials **must fit** within the confines of the space reserved. **NO TENTS DEEPER THAN 15’.** Tents must be properly weighted and secured at all times. **City of Concord will inspect all tents prior to festival opening. Until tent is properly secured, vendor is not cleared to open for business.**

Booth Space Assignments: ITC reserves the right to define the booth locations, change the booth layout plan or to change the location assigned to Vendor at any time as it may, in its sole discretion, deem necessary in the best interest of the MDF. Vendor shall not sublet or permit the use of all or any part of the booth, nor shall Vendor assign this Application in whole or in part, without written notice to and approval from MDF Management. Intown Concord **DOES NOT GUARANTEE** a vendor will be placed in a requested location. ITC will do their best to honor special requests, but these are **NOT GUARANTEED.** ITC does not offer exclusivity to any business type.

Trash: Vendors must dispose of their own trash in the rollaway dumpsters provided on festival grounds. Vendors may not dispose of trash in event trash receptacles or leave trash on the street or sidewalk at night or when the event closes. ALL TRASH MUST BE DISPOSED OF PROPERLY. **All food vendors/ trucks must dispose of their grease off site. NO DUMPING IN TRASH RECEPTACLES.** Failure to comply with Trash / Grease disposal will result in a **\$250 fine. STRICTLY ENFORCED!**

Electricity and Water: **ELECTRICITY and WATER ARE NOT AVAILABLE ON FESTIVAL SITE.** Generators are allowed, however they must be “**SILENT**” generators with a volume output less than 65 decibels. This requirement is **STRICTLY** enforced. See attached Fire Regulations regarding location requirements for generators and gas cans. **Propane grills are not allowed at festival.**



INTOWN CONCORD

VENDOR GUIDELINES

Open and Closing Times: All vendors must be on site, and all supply vehicles must be off the festival area by 9:00 am daily. Vendors are expected to be open during festival hours. The Concord Police Department patrols the festival area overnight. Tents and other goods may be left at your own risk. ***For pedestrian safety, no vehicles may be operated on Main Street or designated festival areas between 10:00am and 10:00pm. No exceptions.***

Payment: **Vendors must provide payment for Booth Space with their Application.** Payments may be made by check, or money order. Credit card payments are accepted online at **www.IntownConcord.org**.

Cancellation/Refund Policy: If ITC is required to cancel all or any part of the MDF, it will refund registration fees. Vendors who wish to cancel their participation must do so in writing before May 10, and are subject to a \$50 administrative fee. Cancellations received after May 10, 2024 are *non-refundable*. This policy applies regardless of the execution date of this Application and regardless of any re-sale of booth space by ITC. Vendors are encouraged to seek appropriate insurance protection against cancellation. The Market Days Festival is a rain or shine event.

Waiver & Indemnification: This Application shall not constitute or be considered a partnership, employer-employee relationship, joint venture or agency between ITC and Vendor. Vendor hereby agrees to and does indemnify, hold harmless, and defend ITC, its officers, employees, committee members and associates (collectively "Indemnified Parties") from and against any and all liability, responsibility, loss, damage, cost or expense of any kind whatsoever (including but not limited to cost, interest and attorneys' fees) which any Indemnified Party may incur, pay or be required to pay incident to or arising directly or indirectly from any act or omission by Vendor or any of its employees, servants or agents. Vendor further agrees to waive all of its right against and agrees that the Indemnified Parties shall not be responsible in any way for damage, loss, or destruction of any property of Vendor or injury to Vendor or its representatives, agents, employees, licensees or invitees. Vendor is responsible for obtaining all appropriate business personal property and general liability insurance covering its participation in the MDF.

Insurance: Vendor shall furnish a valid Certificate of Insurance, providing the following coverage: Comprehensive general liability insurance, including without limitation, coverage for the following: products liability, completed operations, acts of independent contractors and blanket contractual liability coverage, with a combined single limit of not less than \$1,000,000 per occurrence for bodily injury, personal injury, property damage and advertising injury which shall be written by a financially responsible insurance company on an occurrence basis and naming ***INTOWN CONCORD, 49 S. Main Street, Concord, NH 03301 & the CITY OF CONCORD, 41 Green Street, Concord, NH, 03301 as Additionally Insured.*** Such coverage may not be canceled without 30 days' prior written notice to INTOWN CONCORD, Attn: Jessica Martin.

Limitation of Damages: In no event will an Indemnified Party be liable to the Vendor, whether in contract or tort, for any amount in excess of the Booth Space rental fee in relation to any damages, including lost profits, arising out of or relating to the MDF Management, the rental of Booth Space, the conduct of MDF Management, any breach of this Application, or any other act, omission, or occurrence.

Assessment of Additional Fees: Any Vendor causing a vehicle to be operated on Main Street or other designated areas of the MDF during festival hours will be subject to a \$250 fine. Any Vendor found to have deposited refuse or recycling in any space or receptacle other than those designated for Vendor use, will be assessed a \$250 fine. ***Any property damage, staining of sidewalks with grease or other substances, benches or streets caused by Vendor and/or their customers, shall be liable for the full cost of repair, replacement or cleanup. All repairs, replacement or cleanup improvements shall be approved & facilitated by Intown Concord.***

49th Annual
**MARKET
 DAYS
 FESTIVAL**

Market Days Festival grounds are primarily on Main Street from Centre Street at the north to the Concord Food Co-op at the south.

The letters indicate the blocks and help us map the vendors. For example, vendors on "C-WEST," will have their vendor space between Capitol and School streets, on the west side of Main Street, near Merrimack County Savings Bank.

The final festival map will be available on the Intown Concord website two weeks before the event.

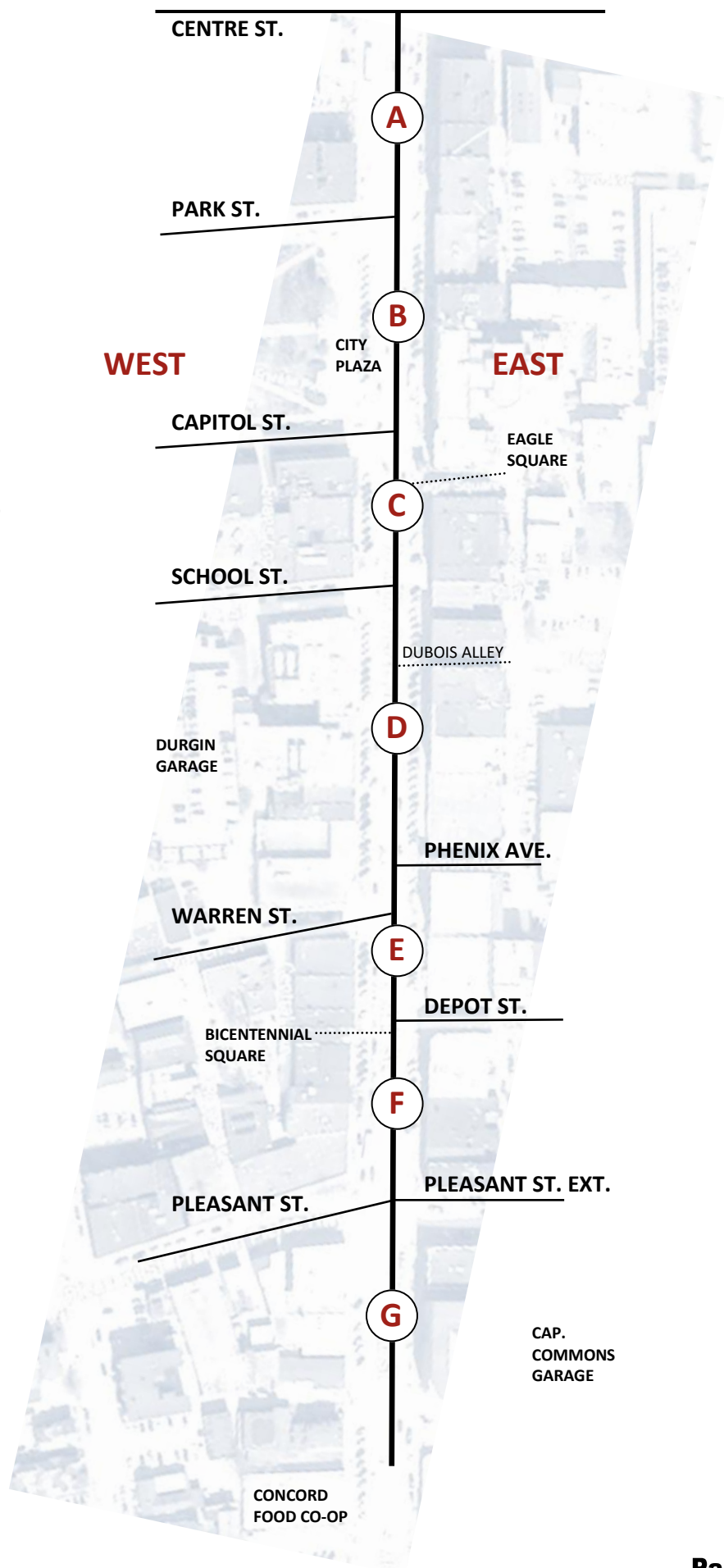
All participants will receive an email that will have vendor load-in instructions.

LOCATION REQUESTS ARE ACCEPTED, HOWEVER, THEY ARE NOT GUARANTEED.

We do not offer exclusivity of merchants/ businesses.

FOR MORE INFORMATION:

Intown Concord
 49 S Main St #202
 Concord NH 03301
 603.226.2150
info@intownconcord.org
www.intownconcord.org



MARKET DAYS FESTIVAL CODE OF CONDUCT

To give all participants the opportunity to enjoy and benefit from the Market Days Festival and activities, Intown Concord, is committed to providing a friendly, safe, supportive, and harassment-free environment for all event attendees and participants, regardless of gender, age, sex, color, marital status, creed, national origin, sexual orientation, gender identity, gender expression, physical or mental disability, physical appearance, body size, race, ethnicity, religion, or other group identity protected by law.

This code of conduct outlines the Market Days Festival expectations for all event attendees and participants, including all vendors, sponsors, performers, staff, and volunteers. Compliance with this code is required from everyone, and organizers will actively enforce this code throughout this event. Violations are taken seriously.

EXPECTED BEHAVIOR

Market Days Festival expects event attendees and participants to communicate professionally and constructively, whether in person or virtually, handling dissent or disagreement with courtesy, dignity and an open mind, being respectful when providing feedback, and being open to alternate points of view. Likewise, Market Days Festival expects that any sharing of information about the event or any event attendees or participants via public communication channels be shared responsibly and in a way that clearly distinguishes individual opinion from fact.

All participants are expected to observe these rules and behaviors in all event venues. Event participants seek to enjoy themselves in the process, free from any type of harassment. Please participate responsibly and with respect for the rights of others.

UNACCEPTABLE BEHAVIOR

Market Days Festival does not tolerate harassment of event attendees or participants in any form. Harassment includes offensive verbal or written comments and negative behavior, either in real or virtual spaces, including those that are related to or are based upon gender, age, sex, color, marital status, creed, national origin, sexual orientation, gender identity, gender expression, physical or mental disability, physical appearance, body size, race, ethnicity, religion, or other group identity protected by law. Harassment also includes display of sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of activities and performances, and unwelcome physical contact or sexual attention. Vulgar language, profanity or inappropriate signage / displays will not be tolerated. Festival officials reserve the right, at their sole discretion, to remove any person(s) and/or item(s) deemed to be in violation of this policy.

Vendors and their representatives shall always conduct themselves in a professional manner and shall not disparage or defame fellow exhibiting companies, organizations, vendors, sponsors, volunteers, organizers, or attendees. All activities by the Vendor must be carried on in vendor's contracted booth space.

The vendor must provide any tents or other equipment used in the space. All materials must fit within the confines of the space reserved. NO TENTS DEEPER THAN 15'. Tents must be properly weighted and secured at all times. City of Concord will inspect all tents prior to festival opening. Until tent is properly secured, vendor is not cleared to open for business.

CONSEQUENCES OF UNACCEPTABLE BEHAVIOR

If an attendee or participant, in either real or virtual space, engages in inappropriate, harassing, abusive or destructive behavior or language, event organizers will determine and carry out the appropriate course of action, including warning the offender, probation, expulsion from the event without a refund and/or banning the offender from future Market Days Festival events and activities.

ALCOHOL/DRUGS

Vendors, staff, volunteers, and sponsors working at Market Days Festival must not be under the influence of alcohol or consume alcohol while operating in an official capacity at the event.

Personnel working at Market Days Festival must not consume illegal drugs or have illegal drugs in their possession while working in an official capacity at the event. Any illegal drugs found on a site will be reported to the Concord Police Department for further action.

TRASH

Vendors must dispose of their own trash in the rollaway dumpsters provided on festival grounds. Vendors may not dispose of trash in event trash receptacles or leave trash on the street or sidewalk at night or when the event closes. ALL TRASH MUST BE DISPOSED OF PROPERLY. All food vendors/ trucks must dispose of their grease off site. NO DUMPING IN TRASH RECEPTACLES. Failure to comply with trash/grease disposal will result in a \$250 fine.

OPERATIONAL TIMES

All vendors must be on site, and all supply vehicles must be off the festival area by 9:00 am daily. Vendors are expected to be open during festival hours 10:00 am - 8:00 pm. The Concord Police Department patrols the festival area overnight. Tents and other goods may be left at your own risk. For pedestrian safety, no vehicles may be operated on Main Street or designated festival areas between 9:00 am and 10:00 pm. No exceptions.

WHAT TO DO

If you witness violations of this policy or have any other concerns about an individual's conduct, please report the information to a Market Days Festival event staff member at director@intownconcord.org.

Last updated 12/20/2023

_____Initial



FIRE DEPARTMENT CITY OF CONCORD

24 Horseshoe Pond Lane
Concord, NH 03301
www.concordnh.gov/fire

The following guidelines are provided to assist with festival safety. The list is not all-inclusive. Other requirements may be imposed during planning and inspections. Variance from these guidelines must be approved by the Concord Fire Department. For additional information or questions, please contact the Fire Prevention Bureau.

Fire Lanes

- Fire lanes shall be maintained at a minimum of 18 feet. Vendors shall not place signage or other objects in the fire lane.

Tents

- Tents larger than 200 square feet and canopies larger than 400 square feet require a permit.
- Permit applications can be obtained at:
 - o Code Enforcement, 37 Green Street.
 - o Fire Prevention Bureau, 24 Horseshoe Pond Lane
 - o <http://www.concordnh.gov/DocumentCenter/View/494>
- Tents requiring permits are also required to have documentation certifying they meet the flame propagation performance criteria of NFPA 701.
- Tents being used as a place of assembly:
 - o Shall have an occupancy limit established by the Fire Prevention Bureau.
 - o Shall have exit signs.
 - o Shall have emergency lighting if occupied during dark hours.
 - o Shall have a fire extinguisher.
 - o Shall not have combustible decorations.
- Smoking shall not be permitted in tents.
- Open flame and flame producing devices shall not be permitted within 20 feet of a tent. The exceptions to this are gel fuels used with chafing dishes and cooking canopies.
- If using chafing dishes with gel fuels:
 - o No combustible materials (including tablecloths) shall be on the table with the chafing dishes.
 - o The chafing dishes may not be setup within 10 feet of a required means of egress from the tent.

Cooking Canopies

- Shall not be located within 20 feet of other tents or 10 feet of buildings.
- Shall be open on all sides, limited 10' X 10' and have documentation certifying they meet the flame propagation performance criteria of NFPA 701.
- Shall have a type K extinguisher.

Generators

- Portable generators shall be a minimum of 20 feet away from tents and 10 feet from building openings.
- Generators above 10kw shall be inspected by a NH licensed electrician prior to use.

Flammable & Combustible Liquids

- Flammable & combustible liquids are prohibited from use in tents.
- Flammable & combustible liquids shall be stored in approved containers, secured from spilling, and be 50 feet away from tents.

LP Gas

- LP Gas cylinders shall be stored a minimum of 5 feet from tents and secured from tipping.

Cooking in Portable Concession Stands (Truck, bus, trailers, sheds, etc.)

- Shall comply with NFPA 96 for commercial hoods and ventilation.
- Shall comply with NFPA 17A for hood suppression systems.
- Shall have both ABC and K extinguishers.

Administration
(603) 225-8650
(603) 225-5833 fax

Prevention
(603) 225-8651
(603) 225-5833 fax

Fire Alarm
(603) 225-8667
(603) 225-8509 fax

Communications
(603) 225-8669
(603) 225-8507 fax




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

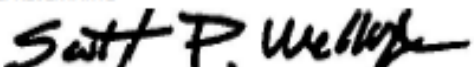
PRODUCER  NH 03801	CONTACT NAME: [Redacted] PHONE (A/C, No, Ext): [Redacted] FAX (A/C, No): [Redacted] E-MAIL: [Redacted] ADDRESS: [Redacted] INSURER(S) AFFORDING COVERAGE INSURER A: MMG (Maine Mutual) Ins. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES CERTIFICATE NUMBER: Master policy 22 - 23 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			BP14135696	05/23/2024	05/23/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMPROP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> TOL					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per person) \$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> CUR					EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-M					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTN	\$					OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						EL. DISB. - POLICY LIMIT \$
	ANY PROPRIETOR/PARTNER OFFICER/MEMBER EXCLUDE (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER INTOWN CONCORD 49 S Main Street Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DATE (MM/DD/YYYY)

05/05/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

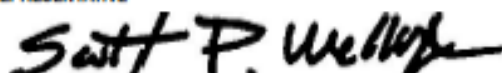
PRODUCER	CONTACT NAME: [REDACTED]
Cross Insurance	PHONE (A/C, No. [REDACTED]) FAX (A/C, No. [REDACTED])
75 Portsmouth Blvd.	E-MAIL ADDRESS: scott.welling@crossagency.com
Suite 100	
Portsmouth	INSURER(S) AFFORDING COVERAGE
NH 03801	INSURER A: MMG (Maine Mutual) Ins.
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: Master policy 22 - 23 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		BP14135696	05/23/2024	05/23/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMPROP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (per accident) \$
	<input type="checkbox"/> ANY AUTO						PERSONAL & ADV INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						PERSONAL & ADV INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB						\$
	<input type="checkbox"/> EXCESS LIAB						OCCURRENCE \$
	DED RETENTION						AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						\$
	ANY PROPRIETOR/PARTNER/ OFFICER/MEMBER EXCLUDED (Mandatory in NH)						PER STATUTE \$
	If yes, describe under DESCRIPTION OF OPERATION below						OTHER \$
							EACH ACCIDENT \$
							RELEASE - EA EMPLOYEE \$
							RELEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Concord 41 Green Street Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

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